

**BITTERROOT PROPERTY MANAGENT INC.**

414 WEST BROADWAY

MISSOULA, MONTANA 59802

(406) 549-9631

**NOTICE OF  
INTENT TO VACATE**

Please note thirty day notice is effective from the date which BPM receives this signed form. Form must be signed by all residents.

PROPERTY ADDRESS \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_ EMAIL: \_\_\_\_\_

DATE UNIT WILL BE VACANT AND KEYS WILL BE TURNED INTO THE OFFICE: \_\_\_\_\_

The undersigned understand that **thirty days** notice prior to vacating the above leased unit is required by Montana State Law. If you are currently under lease at the above referenced property, be reminded that you are responsible for rent and utilities on said property until the unit has been re-rented or until your lease is up which ever comes first. **Your security deposit may not be used as last month's rent.** Your final month's rent is due per the terms of your contract. Please contact our office if you have questions.

REASON FOR VACATING \_\_\_\_\_

FORWARDING ADDRESS \_\_\_\_\_

(Name) (Street address) (City) (State) (Zip code)

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(Name) (Street address) (City) (State) (Zip code)

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(Name) (Street address) (City) (State) (Zip code)

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**IN THE EVENT CLEANING IS REQUIRED**

- 1) A cleaning notification will be posted on your door to re clean unit. BPM, Inc will make efforts to notify you by phone and email as well.
- 2) You have 24 hours to complete the re-cleaning; in accordance with Montana law (MCA 70-25-201)
- 3) All keys must be returned to BPM, Inc within the 24 hours.
- 4) Rent will be charged per day if keys are not returned.
- 5) A 2<sup>nd</sup> inspection will be done to verify cleaning requirements were completed.

Tenant(s) give BPM, Inc. permission to dispose of personal property left on premises. \_\_\_\_\_

**ALL CHARGES (IF ANY) WILL BE CLEARLY ITEMIZED IN THE SECURITY DEPOSIT SETTLEMENT STATEMENT.**

TENANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TENANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TENANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

MANAGEMENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_